

**By-laws of the Alumni Association**

- 1. Name of the Association:**The name of the Association shall be **Rani Channamma University Alumni Association (RCUAA)**. The Association shall be registered under the provision of Karnataka Societies Registration Act, 1960.
- 2. Office:**The Registered office of the Association shall be situated at the campus of Rani Channamma University, Vidyashangama, NH-4 Belagavi-591156, Karnataka.
- 3. Objectives:** The objectives of the Association shall be,
  - 3.1.1**  
To bring passed out students of Rani Channamma University, Belagavi under one forum to express their experience and talents among the members of Association.
  - 3.1.2**  
To conduct Academic Activities like organizing Seminars, Conferences, Workshops and endowment lectures.
  - 3.1.3**  
To create and establish Alumni Endowments for granting Scholarships, Prizes and Medals to the students showing high proficiency in their studies and honour the former students of the University.
  - 3.1.4**  
To bring out Magazines, Souvenirs and Newsletters highlighting the activities of the University and its Alumni.
  - 3.1.5**  
To help the Alumni to get advice from the University on various technical problems and job opportunities that they may come across in their work and real life.
  - 3.1.6**  
To create a platform for the alumni to share their industry experience & expertise with the present batch of students & to guide them towards gainful employed & career prospective.

### 3.1.7

To collect funds by Subscriptions, Contributions, Donations and Gifts from members, non-members, Governments, Universities and other institutions and philanthropists for furtherance of the above objectives.

### 3.1.8

To carry out such other activities as may be necessary for furthering the above aims and objectives.

4. The name, address and designation of the office bearer subscribed to the Memorandum of Association are as follows,

#### **Founder Executive Committee Members**

<b>SL.No</b>	<b>NAME AND ADDRESS</b>	<b>DESIGNATION</b>	<b>SIGNATURE</b>
1.	Dr. Mahantesh Kuri	President	
2.	Dr. Manjula G.K	Vice-President	
3.	Dr. Kanakappa Puja	Secretary	
4.	Dr. Bhavanishankar B.	Joint- Secretary	
5.	Dr. Shabha Nayak	Treasurer	
6.	Dr. Ramesh Kuri	Executive Member	
7.	Dr. Baby P Santibastawad	Executive Member	
8.	Smt. Jyoti F Choudary	Executive Member	
9.	Dr. Mallikarjun Ambali	Executive Member	

#### **By-Laws**

### **5. Members:**

The Association shall consist of the following persons as its members.

#### **5.1.1**

All PG and Ph.D. graduates of the University (including PG/Ph.d graduates of Belagavi, Vijayapur, Bagalkot and Jamakhandi) are eligible to become members of the Association by paying **Life Membership fee of Rs. 500/- to the associations account through University website Portal for PG and Ph.d graduates.**

#### **5.1.2**

The subscribers to By-laws shall be the founder members as well as life members of the Association and they will be known as founder - Life members of the Association. These founder life members nominated by the Patron shall be the members of the

First Executive Committee and they shall hold office for a period of two academic years.

**5.1.3**

The Vice-Chancellor of the University shall be the Patron.

**5.1.4**

The Registrar of the University shall be the Ex-officio secretary of the Association.

**6. Administration:**

**6.1.1**

The administration of the Association shall rest in an Executive Committee, consisting of (1) a President (2) a Vice-President (3) a Secretary (4) a Joint Secretary (5) a Treasurer and (6) Four Members.

**6.1.2**

The Members of the Executive Committee shall be elected by the Members of the Association including Life members and founder life members at the Annual General Body Meeting (AGBM) and they shall hold office for a period of three years.

**6.1.3**

A committee once elected shall continue to hold office till a new committee assumes charge.

**6.1.4**

If any vacancy arises in any post on account of Resignation, Death etc., the Executive Committee may nominate any person to such post from among the members of the Executive Committee. Such nominated persons shall hold office till the next election of the Executive Committee.

**6.1.5**

If an Executive Committee Member is absent from three consecutive meetings of the Executive Committee, without prior notice, he / she shall cease to be a member of the Executive Committee.

### **6.1.6**

The Executive Committee shall have the power to expel a member for willful disregard to the Association rules or misconduct, on provided the member concerned gives an acceptable explanation for his / her misconduct.

## **7. Election and Tenure of Office**

### **7.1.1**

The mode of election shall be by secret ballot or unanimous.

### **7.1.2**

The procedure for election shall be laid down by the Executive Committee.

### **7.1.3**

All terms of office of the elected members shall commence from the close of the AGBM at which elections were held and shall continue for a period of THREE YEARS or till the close of the Third AGBM leaving one in-between, whichever is earlier.

### **7.1.4**

In the event of a vacancy at any level in the Executive Committee, the Executive Committee shall have the freedom to elect a member to fill the vacancy.

### **7.1.5**

However, notwithstanding clause third (7.1.3) above, the first Executive Committee, shall hold office for a term of three consecutive years for building the Alumni Association on sound footing.

## **8. General Body Meetings.**

### **8.1.1**

The Annual General Body Meeting shall be held every year in the first week of August.

- a) To Elect/unanimous nominatethe Executive Committee.
- b) To approve the audited statement of accounts.
- c) To deliberate the annual report of the Association, and
- d) To consider any amendments to the By-laws.

### **8.1.2**

The Executive Committee may convene General Body meetings as and when necessary.

### **8.1.3**

Extraordinary meetings of the General Body shall be convened at the request of not less than one-third of the total members, within two months after receipt of such request.

### **8.1.4**

The quorum of a General Body meeting shall be one-third of total members.

### **8.1.5**

The meeting shall be conducted in the University premises. Such as Belagavi Main campus P.G. Centers of Vijaya pur/Bagalakot/Jamkhandi.

## **9. Executive Committee Meetings.**

### **9.1.1**

Meetings of the Executive Committee shall ordinarily be convened atleast once in 3 months.

### **9.1.2**

Special Meetings of the Executive Committee shall be convened on written request of not less than 7 members of the Executive Committee.

### **9.1.3**

Quorum for a Meeting of the Executive Committee shall be one third of members of the Executive.

## **10. General Provisions regarding meetings.**

### **10.1.1**

Seven days notice shall ordinarily be given for all meetings of the General Body / Executive Committee. The notice of the General Body meeting shall be published in two newspapers / University Alumni web site approved by the University.

### **10.1.2**

In the absence of the President, the Vice-President shall preside over the meetings of the General Body / Executive Committee. In the absence of the President and Vice-President, a senior member of the Executive Committee shall preside over the meeting.

### **10.1.3**

All decisions shall be on the basis of majority of votes. In case of equality of votes, the President of the meeting shall have to cast a vote.

## **11. Powers and Duties of the Executive Committee.**

### **11.1.1**

The affairs of the Association shall be managed by the Executive Committee.

### **11.1.2**

Secretary and the President and at least two other members of the Executive committee shall be from amongst the members who are residents of the city of Belagavi.

### **11.1.3**

The Executive Committee shall have the power to incur expenditure necessary to carry out the aims of the Association.

### **11.1.4**

The Executive Committee shall have the power to frame By-laws consistent with the aims and objectives of the Association. The provisional Bylaws shall be placed before the next General Body Meeting for ratification.

### **11.1.5**

The Executive Committee shall have power to consider all communications addressed to the Association.

### **11.1.6**

The Executive Committee shall be in charge of and protect the properties of the Association.

### **11.1.7**

The Executive Committee shall prepare and submit annual reports, including balance sheets, audited accounts/ statements of income and expenditure.

## **12. Treasurer**

**12.1.1**

The Treasurer shall maintain the Accounts of the Association.

**12.1.2**

He / She will be an ex-officio member of all Committees involving financial implications and shall be the Chairman of the Executive Finance Committee.

**12.1.3**

Receive and hold all moneys paid to the Association for the use of the Association

**12.1.4** He / She shall be responsible for getting the audited statements of Association prepared for presentation at the Annual General Meetings and file the same with the Income Tax authorities when duly passed by the General Body.

**13. Finance**

**13.1.1**

Money received as membership fees, donations, subscriptions etc. shall constitute the income of the Association.

**13.1.2**

The funds of the Association shall be deposited in nationalized bank(s) in the name of Association and shall be operated jointly by any two of the following Executive committee members:

- (i) President and
- (ii) Treasurer (duly authorized by the Executive Committee).

**14. Keeping of Accounts**

**14.1.1**

The Treasurer shall keep an account of the general funds of the Association. He shall maintain an account of all income and expenditure of the general funds of the Association in the manner prescribed.

**14.1.2**

The accounts of the Association will be subject to annual audit by a certified Auditor to be appointed by the members in the

Annual General Body Meeting. The first auditor shall be appointed by the Executive Committee and He / She shall hold office upto the end of the first Annual General Body Meeting.

## **15. Audit of Accounts**

The Executive Committee shall atleast once a year submit the accounts together with a general statement of the same and all necessary vouchers upto 31<sup>st</sup> March for audit to persons appointed as auditors. The auditors shall have access to all the books and accounts of the Association and shall examine every balance sheet and annual return and other receipts and payments or income and expenditure, funds and effects of the Association and shall verify the same with the accounts and vouchers relating thereto.

## **16. Inspection of Documents.**

### **16.1.1**

The Register of Members, the Minutes and the Books of accounts of the Association shall be open to the inspection of any member of the Association at all reasonable hours at the registered office of the Association or at any place where the same are kept, and it shall be the duty of the Secretary to produce the same on request by the member, free of cost.

### **16.1.2**

Each member is eligible to be supplied with a copy of By-laws, list of members and the details of receipts and payments account, free of cost at the end of every year. Additional copy of By-laws, list of Members and details and payments account shall be supplied on application and payment of a fee of Rs. 50/- for each item said above.

### **16.1.3**

The Secretary shall file with Register within one month after the date of Annual General Body Meeting -

### **16.1.4**

An authenticated copy of income and expenditure accounts, balance sheet and report of the auditors and Secretary.

### **16.1.5**

A statement of the names, addresses and occupations of the persons who, at the expiry of the financial year, were members of society and

### **16.1.6**



A declaration to the effect that the association has been carrying on business or has been in operation during the financial year.

**16.1.7**

It shall be the duty of the Executive Committee to keep a copy of the last balance sheet of the association, together with the report of the auditors, displayed in a conspicuous place at the registered office of the association.

**17. Amendments**

Any of the provisions of the By-laws may be amended by two-thirdmajority of the members present and voting at the General Body meeting ofthe Association.

**18. Dispute Settlement**

If any dispute arises within the Association, the parties involved in the matter shall approach to the Ex-officio secretary of the Association.(5.1.4), who in turn shall refer the matter to Hon'ble Vice Chancellor, Rani Channamma University, Belagavi. The decisionofHon'ble Vice Chancellor is final and not appealable.